



INVITATION TO BID

I. GENERAL

Sealed bids for furnishing the item(s) described in this Invitation and any specifications attached hereto or made a part hereof will be received in the Office of the CITY MANAGER of the City of Union City, Obion County, Tennessee, P.O. Box 9 (408 Depot Street) until 12:00 P.M. (CST) on **Monday, September 15, 2025**. BIDS SHALL BE SEALED AND ADDRESSED TO THE CITY MANAGER with ATTN: **Eddelmon-Hawks Field Irrigation** on the envelope. If you have any questions, please contact the Sports Turf Management Department Office via email at **turfdirector@unioncitytn.gov**.

Bids received after said time, or unsealed bids will be returned unopened. Bids will be opened at City Hall at 1:00 pm on Monday, September 15, 2025. Results of all bids will be delivered for consideration to the Union City – City Council at the regular scheduled meeting on Tuesday, September 16, 2025 at 5:30 pm at the Municipal Building. Additional copies of the Invitation are on file with and available at the Office of the City Manager of Union City, TN at the above address.

All bids will be reviewed and a contract awarded to the bidder with the most applicable bid provided. The City shall have the power to reject any and all bids for any reason deemed necessary by the City.

II. SCOPE AND CONDITIONS

It is the intent of this Invitation to cover the furnishing and delivery to the City of Union City a complete and soundly engineered product, equipped as hereinafter provided, and meeting the performance standards, all as more specifically identified in the following specifications.

Minor details of manufacture, installation and materials where not otherwise specified in these documents, are left to the discretion of the bidder who shall be solely responsible for design and manufacture of all features.

At the option of the City, or all of the alternatives included in the specifications may be included. The City reserves the right to negotiate with the successful bidder for any additional accessories and or equipment desired.

Specifications are intended to require minimum standards and they may be exceeded unless noted otherwise. The availability of parts and service will be a factor in the selection of the lowest responsible bid.

No bid may be withdrawn after scheduled closing time for receipt of bids, and all conditions and prices must remain valid for at least thirty (30) days after opening bids.

It is the policy of the City of Union City, Tennessee not to discriminate on the basis of race, color, national origin, age, sex or disability in its hiring, employment, or contractual practices, or in admission to, access to, or operation of its programs, services and activities.

The **City of Union City, TN** requires – via TCA 62-6-119-120 – that there is a listing on the outside of the bid envelope of a project that will cost \$25,000 or more:

1. Name of Prime Contractor
2. License ID #
3. Classification (Pertaining to the bid)
4. Expiration Date
5. Subcontractors – Same as above
Electrical, Plumbing, HVAC, Roofing, Masonry and Geothermal Well Drillers from TDEC (when over \$100,000)

62-6-119. Bid documents -- Penalties.

(a) Any person or entity preparing plans, specifications or any other documentation for inclusion in an invitation to bid or comparable bid document including any electronic bidding documents, shall reference this chapter in such documentation and include a specific statement informing the invited bidder that it is necessary for such bidder to be properly licensed at the time of the bid and provide evidence of compliance with the applicable provisions of this chapter before such bid may be considered.

(b) The person or entity involved in the preparation of the invitation to bid or comparable bid documents, including any electronic bid documents, shall direct that the following information be written upon the bid envelope or provided within the electronic bid document:

- (1) The name, license number, expiration date thereof, and license classification of the contractor applying to bid for the prime contract;
- (2) The name, license number, expiration date thereof, and license classification of the contractor applying to bid for the masonry contract where the total cost of the materials and labor for the masonry portion of the construction project exceeds one hundred thousand dollars (\$100,000);
- (3) The name, license number, expiration date thereof, and license classification of the contractor applying to bid for the electrical, plumbing, HVAC and roofing contracts except when such contractor's portion of the construction project is less than twenty-five thousand dollars (\$25,000);
- (4) For each vertical closed loop geothermal heating and cooling project, the company name, department of environment and conservation license number, classification (G, L or G,L) and the expiration date, except when the geothermal portion of the construction project is in an amount less than twenty-five thousand dollars (\$25,000);

(5) Prime contractor bidders who are to perform the masonry portion of the construction project which exceeds one hundred thousand dollars (\$100,000), materials and labor, the electrical, plumbing, heating, ventilation or air conditioning or the geothermal heating and cooling must be so designated; and

(6) Only one (1) contractor in each of the classifications listed above shall be written on the bid envelope or provided within the electronic bid document.

(c) Failure of any bidder to furnish the required information shall void such bid and such bid shall not be considered. Upon opening of the bid envelope or initial opening of an electronic bid, the names of all contractors listed shall be read aloud at the official bid opening and incorporated into the bid. Prior to awarding a contract, the awarding person or entity and its authorized representatives shall verify the accuracy, correctness and completeness of the required information, and any discrepancies found in the spelling of names of bidders, transposition of license numbers, or other similar typographical errors or omissions may be corrected within **forty-eight (48) hours** after the bid opening excluding weekends and state-recognized holidays.

(d) No invitation to bid may require that any subcontractor be identified, listed or designated until the final bid submission by the prime contractor, or that any prime contractor accept the bid of any subcontractor until the final bid submission by the prime contractor. This subsection (d) shall apply only to design/bid/build procurements where cost is the primary criterion for the contract award.

(e) Any person or entity, public and private, awarding a bid to a contractor who is not licensed in accordance with this chapter shall be subject to the penalty provided in § 62-6-120(b).

(f) Notwithstanding the Uniform Administrative Procedures Act, compiled in title 4, chapter 5, relative to the amount of civil penalties that may be imposed, the board may impose a civil penalty not to exceed five thousand dollars (\$5,000) for willful violation of this section.

62-6-120.

Penalties Additionally, no such person, firm or corporation shall be awarded any contract for the project upon which it engaged in contracting without a license or permitted to participate in any rebidding of such project.

(b) Any person, firm or corporation who accepts a bid in excess of \$25,000 from a contractor who is not licensed, with appropriate classifications and sufficient monetary limitations, or in the case of a limited licensed electrician where the amount is less than \$25,000, in accordance with the provisions of this chapter, commits a Class A misdemeanor.

62-6-129. Bid bonds.

In addition to any applicable requirement of § 12-4-201, no contract for the services of a construction manager shall be awarded for any public work in this state by any city, county or state authority or any board of education unless there is posted at the time of the submittal of a proposal for services by a construction manager a bid bond equal to five percent (5%) of the value of the services proposed and the value of the work to be managed or may at the time of contracting provide payment and performance bonds in amounts equal to the combined monetary value of the services of the construction manager and the value of the work to be so managed.

After the bid is awarded, the City of Union City, TN requires the contractor to secure a payment and performance bond of 100%.

Insurance

The City of Union City, TN requires that the successful contractor provide a certificate of insurance naming the City of Union City as additional insured and have a minimum of 1,000,000 per occurrence of general liability.

SPECIFICATIONS
EDELMON-HAWKS FIELD (FIELD 1) IRRIGATION PROJECT
CITY OF UNION CITY, TN
SPORTS TURF MANAGEMENT DEPARTMENT

The City of Union City, TN Sports Turf Management Department is seeking bids for the installation of a sports field in-ground irrigation system on Field 1 in Graham Park. Google Maps location -36.420864, -89.030863.

The project, known as Field 1 Irrigation Installation, is as follows:

- Contractor is responsible for designing a full field irrigation system
- Contractor will connect with the current water supply to Field 1 to feed the proposed Irrigation system
- All equipment used shall be the responsibility of the contractor
- Contractor shall use proper equipment so that there is minimal damage to the turfgrass of the field. Contractor shall list what equipment they plan to use for the installation as well
- All system valves will be located outside the playing field in the common grass area on the 3rd base side of the field
- The appropriate rotors, heads & nozzles will be included in installation to cover all turfgrass areas of the field
- The contractor will install rotors, heads & nozzles installed around the infield or dirt area for dust control & watering of said infield skinned area or dirt area
- Electrical wiring is the responsibility of contractor from electric panel of Field 1 located in the bottom of the pressbox to control box & to each valve
- The system control box will be wifi operational via computer or smart phone app as well as in person
- A warranty of a minimum of one (1) year for the system is required
- Contractor is responsible for a diagram of the proposed system using the provided overhead picture of the field
- All contractors and subcontractors will comply with Tennessee Codes Annotated requirements toward bids over \$25,000. A copy of the requirements is included in this bid specifications
- Insurance is the responsibility of the electric contractor
- All work will be done with minimal damage to the existing property
- The job will be completed in no more than 30 days from the time of starting on-site work – weather permitting

Diagram of Field 1





EDDELMON-HAWKS FIELD IN-GROUND IRRIGATION PROJECT 2025
CITY OF UNION CITY, TN
SPORTS TURF MANAGEMENT DEPARTMENT

BIDDING COMPANY: _____

VENDOR'S BID: \$ _____

START DATE: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

NOTE: WARRANTY SPECIFICATIONS MUST BE ATTACHED TO ALL BIDS.